

EAST HERTS COUNCIL

OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 OFFICER DECISION WRITTEN RECORD

Subject matter:	To execute a Nominations Agreement for 15 affordable units at Lime Kiln, Northgate End, Limekiln Lane, Bishop's Stortford (3/18/0432/FUL), has been devised between East Herts Council's Housing Service, taking into account the views of Legal Services, and the relevant registered provider, Hightown Housing Association Limited. The document needs to be executed.
Date of Decision:	17 th March 2026
Exempt /Confidential information (Yes / No):	No
If Exempt/Confidential – reason why:	N/A
Authorising Officer:	Sara Saunders, Director for Place, is making this decision using authority delegated under paragraph 10.13.5 of the council's Constitution <i>'To take all actions to negotiate, vary and finalise the detail of legal agreements under section 106 of the Town and Country Planning Act 1990 as amended, following authorisation of the heads of terms of such agreements by the Development Management Committee on applications requiring their decision, or following authorisation as a delegated decision, or following the submission of a planning appeal.'</i>
Decision:	That the Director for Place approves the execution of the Nominations Agreement with Hightown Housing Association for 15 affordable units (flats 1 – 15) at Lime Kiln, Northgate End,

	Limekiln Lane, Bishops Stortford (planning ref no: 3/18/0432/FUL).
Reason(s) for Decision:	The Nominations Agreement has been agreed by the council's Housing Service taking into account the views of Legal Services and the relevant registered provider (Hightown Housing Association Limited). It gives the council the right to nominate to 100% of first lets and 75% of subsequent lets of the social rent flats at Lime Kiln, numbered 1 to 15, although the fact that Hightown Housing Association chooses to let its relets through the council's choice-based letting scheme, in all likelihood the council will have access to the vast majority, if not all, subsequent lettings. The document needs to be executed to come into effect.
Details of alternative options, if any, considered and rejected:	Option: To not agree the Nominations Agreement. REJECTED as this would be detrimental to the council's rights, wishes and ability to nominate to the affordable housing secured at the scheme.
Name(s) of any Member who has declared a conflict of interest in relation to the decision that is being taken under specific express authorisation:	n/a – decision delegated to Director for Place.
Signature of Consultee, if any	N/A
Signature of Decision Taker	REDACTED Sara Saunders Director for Place